

Central Illinois Human Resources Group (CiHRG)

Board Meeting Minutes

The CiHRG Board members and chairpersons met on June 27, 2007 at 3:30pm at the Champaign County Chamber of Commerce Office.

Present: President – Eric Ferguson
Secretary – Sue Key
Treasurer – Tammy Hoggatt
Legislative Chairperson – Ron Gremore
Student Chapter Chairperson – Stacey Cultra

Absent: President-Elect – Del Angelo
Conference Chairperson – Nicole Severado
Professional Development Chairperson – Beth Wileaver
Membership Chairperson – Tracey Fairchild
Public Relations Chairperson – Tonya Jones
Diversity Chairperson – Greg Gonda
Workforce Readiness Chairperson – Cathy McArthur

President Eric Ferguson called the meeting to order at 3:34pm
We do not have a quorum

Successes:

- We were awarded the 2006 Superior Merit Award. Eric told Page this (since she was past President)

Special meeting update – last minute we discussed the Cindy Guthrie may have an issue with non-competing issue if we charged for the special workshop. Eric left her a message but has not heard back from her yet. We haven't move forward with this (e.g. reserving a room, etc) until we know whether Cindy can do this. Contacted the Hilton, to rent a room would be \$100 (for 100 people) if we purchased breakfast. (Add ons cost more – e.g. overhead LCD projector is \$200). Breakfast would be \$7.50 per person (continental), traditional would be \$10.00 per person. Check Holiday Inn (they don't charge for room if you feed people?) Kennedy's has a very nice room (check into the charge for that.)

If Cindy can't do it, is it too late to seek out other people? (September 18th workshop – Fundamentals of HR for supervisors, etc, or others who aren't members who could see what benefit we have for the area.) May have an issue with marketing. (Was going to include Minor Jackson – but he bowed out.)

Ron discussed, would some members of the Board step forward and split up the topic and present? Think we could do it and do it very well. Tammy – what about thinking of others who have presented at study groups? Kim Lytle, Jeff Fago, etc? Could discuss via email and if Eric doesn't hear from Cindy by the end of the week, get back to the Board to see if Board members (or member's at large) want to participate in presenting.

If we decide to move forward with this (with or without Cindy) we'll need to get back together, not going to schedule another Board meeting until we know more.

Interest from the Chamber for "in-kind" sponsorship. Advertise in August Chamber connection. (Tammy will find out when the deadline is for the August newsletter.

Have materials (publications, web links) available for participants in the workshop to use as HR resources.

Sue hadn't completed the minutes from the May 2007 Board meeting. She will distribute those via email for approval of the Board.

COMMITTEE REPORTS

Legislative Chairperson – Ron Gremore

With respect to the survey, cannot find 2006. Stacey said she has a bunch and will mail to Ron.

CiHRG ad hoc committee on health and wellness continue to meet, are designing a survey instrument, want to survey employers through our membership and through the Chamber. Will be surveying employers in East Central IL w/ series of questions. Wanted to have that data and report at September meeting. Calling ourselves CiHRG Taskforce on Health and Productivity Management.

Watson/Wyatt's report- anyone familiar? Ron is trying to find a source. Expensive! Eric said to check with Melody Mechamic at Christie, she's a long-time member.

Do you know anyone who attended the State Chamber of Commerce meeting on Health? No one present, other Board members? (People from Health Alliance attended, was held in Chicago).

Anyone attending the State SHRM conference (July 31/Aug 1), yes, Eric is attending.

Handout on Immigration Reform, 2 dozen amendments moving forward. Ron thinks that realistically this will be dead in the water.

Other is HB800 – being defeated, was the one regarding unions and how employees would vote.

Posting requirements – in terms of new poster – go to IL DOL website – note from Legislative committee to remind members that they – Further reminder from your CiHRG Board...(SUE KEY will do this)

Student Chapter Chairperson – Stacey Cultra

Needs image file of new logo, working on the surveys. Eric will send to all the Board members.

Wage survey- why was the benefits and salary surveys split in Zoomerang? Need to ask Page Hall to see if there was some reason. Tammy said the Chamber said we could use their Survey Monkey account for this survey, so that's an option.

Workforce Readiness Chairperson – Cathy McArthur

None, not present

Diversity Chairperson – Greg Gonda

None, not present

Professional Development Chairperson – Beth Wileaver

None, not present

Conference Chairperson – Nicole Severado

None, not present

Public Relations Chairperson – Tonya Jones

None, not present

OFFICER REPORTS

Treasurer – Tammy Hoggatt

This is the expanded view of the budget documents. Regarding Income, we're at 74% for the year. We're right on target. Our total expenses are running at 65% of the total budget. Marketing – we're well over in the marketing items, but because of what we purchased to rollout our new logo. Speaker Fee's – we're over since we paid Website –we're running a little high on that

We have \$17,000 in the bank. As the treasure, believe we have the funds to allot an amount for speaker fees for Del. (Last year, this time we had about \$9000 in the bank). If we didn't expect to take in one more dime this year, our projected expenditures for the rest of the year \$8000 (would still leave a balance.)

Ron asked if we wanted to have a reserve amount (isn't one in policy but we have typically had money in the bank). Something to think about for next year (Eric will note for future discussion at a meeting)

Speaker Fee Budget – although we don't have quorum, we could present the motion and someone to second it and we can vote and then present to the rest of the Board and we would just need one more person to vote for it. Then can ratify at the next meeting.

Motion: Provide a \$100 honorarium to all future speakers unless the person is already being paid or otherwise charging a fee. And if the person is traveling over 100 miles, that they would receive a \$200 honorarium. Stacey 2nd, discussions (all in favor – yes). We could expect that this would add \$800 to \$1600 budget for speaker budget for the President-Elect. This is to maintain and enhance our quality of speakers. This would amend the budget if this passes.

Eric will contact Del about getting information on a suggestion for amount of \$ to add to the Budget for speakers for the rest of 2007. (The Board had discussed an amount of \$1500 per speaker). This would be for November and December speakers as the September and October speakers are already scheduled.

Tammy wants to set up invoices for 2008 and wants to use the new logo.

Secretary – Sue Key

None

President-Elect – Del Angelo

None, not present

President – Eric Ferguson

OLD BUSINESS

NEW BUSINESS

Next Meeting

August 22, 2007

Action Item Update

Adjournment

The meeting adjourned at 4:40pm

Submitted by Sue Key, PHR

CiHRG Secretary

