

Central Illinois Human Resources Group (CiHRG)

Board Meeting Minutes

The CiHRG board members and chairpersons met on December 20, 2006 at 1:30 pm at the Champaign County Chamber of Commerce office.

Present: President – Paige Hall
President-Elect – Eric Ferguson
Secretary – Shirley Hicks
Public Relations – Tammy Hoggatt
Legislative Chairperson – Ron Gremore
Diversity Chairperson – Greg Gonda
Membership Chairperson – Tracey Fairchild
Workforce Readiness – Cathy McArthur
Student Affairs – Stacey Cultra
Incoming Secretary – Sue Key
Incoming President Elect – Del Angelo
Incoming Public Relations – Tonya Jones

Absent: Treasurer – Jonathan Howell
Professional Development Chairperson – Beth Wileaver
Conference Chair - Vacant

President Paige Hall called the meeting to order. The October Board meeting minutes were approved as presented. Shirley will forward the minutes to Renee Gabbard for the website update.

Successes:

- Tammy Hoggatt was congratulated for receiving her SPHR credentials.
- Eric Ferguson reported that he made a presentation to a delegation of HR professionals from China. Job satisfaction was a major topic of discussion with the group.
- Paige congratulated the outgoing board members for completing another successful year.

President report – Paige Hall

Paige Hall gave parting remarks to the board members expressing appreciation for everyone's contributions during the past year. An update from the Illinois State Council was given to the appropriate officers. Paige also announced that Directors and Officers liability insurance rider has been provided by the State Council for local chapter officers. Paige confirmed that Tracey Fairchild will continue to serve as the lead person for our “.jobs” efforts. Paige gave out committee chair goal sheets from previous years.

Paige opened the discussion regarding the “unveiling” of our newly designed logo. Shirley Hicks felt that we should make a “big splash” in some way. The board concurred

that having a gift item to members would be a great initial introduction. Shirley reported that the inventory of stationary has been depleted with the “old” logo, however, the we have 2 boxes of envelopes. It was suggested that we print stationary on an as needed basis in the future since we only use one time per year. Several ideas surfaced such as letter openers, calculators, mugs, coasters, and water bottles. Tammy suggested contacting Baron Marketing for ideas for an inexpensive introduction item. Ron Gremore suggested that we set a limit for some promotional items “not to exceed” a certain amount so that we could proceed with item selection. The general consensus was to investigate actual pricing so that the group could make a more informed decision about the total cost including how many of an item we would need to purchase. Shirley Hicks made a motion to table the decision about the selection of a promotional item to showcase the new logo until the January board meeting. It was seconded by Tracey Fairchild and the motion carried. Eric said that he would begin to price some items and will accept ideas/suggestions from others via email to prepare for the January board meeting. Tammy suggested we update the website with the new logo as well.

Paige gave the chapter charter to Eric. She also reported that she would have the website updated with the new officer information.

President-Elect – Eric Ferguson

Eric reported that the chapter has applied for FEIN. He reiterated that some members need this number so that they can meet the requirement for their agency and that the bank needs it as well. He believes that we should have the number within the next month.

Eric also reported that the board continues to have a vacant chairperson for the Conference committee for 2007. Tammy suggested that Eric email the current chairpersons to make sure that we do not contact persons that have already declined involvement. We currently have two persons on the committee, but need a chairperson. This may make the position more attractive to someone if they know they have a committee of two that have previous experience. Eric stated that Del Angelo has expressed interest in helping out also. Eric will continue to pursue securing a chairperson for this committee.

Eric stated that his goals for 2007 are in line with those of the national SHRM. He wants to support our chapter programming and support the chapter committee’s and their goals for 2007. He would like to invite senior members of the chapter to write articles for the newsletter. All of these would contribute to the goal of helping advance the profession of HR.

Tracy asked in response to prior remarks who had final responsibility for chapter meeting programming. Does the board have input and/or veto options for topics/speakers? Eric reviewed the past practice of previewing speaker/topic plans with the board in advance of the meetings. He will discuss more at the January planning meeting. He announced that the January meeting is planned already for Betsey Epling of Carle on Employee Assistance Programs.

Treasurer report – Tammy Hoggatt (in Jonathan’s absence)

Tammy reported that Jonathan has switched all of his records etc over to her due to his planned vacation this week. She has switched the chapter’s financial records to Quickbooks rather than continuing with Excel. Discussion about communication between the Treasurer, Secretary and Membership chair ensued. Paige recommended that the President, Treasurer, Secretary and Membership chair should meet in the near future to discuss how to best suit the needs of each office. Tammy reported that the checkbook balance was \$11,910. This amount was not inclusive of December revenue or expenditures. Paige asked Tammy to send a finalized copy of the 2007 Budget to the board members.

Secretary – Shirley Hicks

Shirley asked that the board follow the guidelines for submission for newsletter articles as displayed on the website so that the new PR chair, Tonya Jones can get the newsletter to Sue Key for timely distribution to the members. Tammy and Shirley will continue to do the January newsletter due to the short turnaround time. The deadline for the January newsletter is December 27, 2006 at 10am. The newsletter will be sent out on Thursday, December 28, 2006.

Workforce Development – Cathy McArthur

Cathy stated that it was good to be back. She asked for board approval to include information regarding IDES/IETC Job Fairs in the chapter newsletter. She explained that there is a current waiting list for employers to participate in the Job Fairs as employers. The waiting list is for future fairs that are generally held on a monthly basis. The board approved Cathy’s request to write an article for the newsletter.

Legislative – Ron Gremore

Ron presented information regarding the development of a model comprehensive program for employers to adopt to reduce healthcare costs and increasing productivity through the promotion of wellness programs. He suggested working through the WIN (Workforce Injury Network) program. He feels that there should be a Taskforce to address these issues and he would like to see CiHRG take on that role and embrace this initiative. Discussion revealed that the group would want to make sure that the task force was one that included a cross section of providers so that it would represent all of the medical provider community. Eric asked that we table the discussion for the strategic planning meeting scheduled for January. He would like to make sure that all of the 2007 officers be present for the discussion.

Next month’s meeting: Eric announced that the next board meeting was scheduled for January 24, 2007 and for now would continue to be scheduled for the 4th Wednesday of the month at 3:30 pm at the Chamber. He stated that he would email the dates to all of the board members.

Submitted by Shirley Hicks, SPHR
CiHRG Secretary