

Central Illinois Human Resources Group (CiHRG)

Board Meeting Minutes

The CiHRG board members and chairpersons met on September 27, 2006 at 3:30 pm at the Champaign County Chamber of Commerce office.

Present: President – Paige Hall
President-Elect – Eric Ferguson
Treasurer – Jonathan Howell
Secretary – Shirley Hicks
Membership Chairperson – Tracey Fairchild
Public Relations – Tammy Hoggatt
Legislative Chairperson – Ron Gremore
Professional Development Chairperson – Beth Wileaver
Diversity Chairperson – Greg Gonda

Absent: Student Affairs – Vacant
Workforce Readiness – Cathy McArthur

President Paige Hall called the meeting to order. The agenda was distributed and the August Board meeting minutes were approved as read. Shirley will forward the minutes to Renee Gabbard for the website update.

Paige asked for updates for the CAP award status. Eric and Tammy reported attending a webcast in August and Jonathan will be attending the Diversity Conference. Paige reviewed the plans made for the chapter at the January retreat and feels that our momentum has reached a plateau. The following items were discussed:

- Marketing for jobs needs to be launched; Tracey reported that she has plans for initiating our efforts at the October meeting and in the newsletter for October.
- Logo design progress is slow. Shirley will contact a graphic artist that may be able to assist for a reasonable fee.
- We have achieved the development of sponsorship guidelines for interested companies and have utilized them.
- Membership is up 7.6%

Committee Reports

Membership – Tracey Fairchild

Tracey asked for assistance in clearing up an old membership application issue. It was actually a lack of payment problem rather than the perceived scrutiny about new members that had been reported. This problem was resolved by meetings end to the satisfaction of the Board and the employer and their potential member.

Public Relations – Tammy Hoggatt

Tammy reported that she would be taking registration information for the October meeting due to the absence of Jonathan and the expected volume of needed communication with outside interested parties. It was decided that the fee for the meeting needed to be mailed or the collection at the registration table would be incredibly cumbersome. Ron asked Tammy if we could do at least two press releases for the October meeting. Tammy stated that she would monitor the RSVP's carefully so that we would not exceed the room capacity and to ensure that our own members will have adequate seating available. Tammy and Ron will work out the detail for timing of the press releases etc.

Legislative – Ron Gremore

Ron reported that the October meeting details are on target. He gave Board members copies of the letters that were being sent to both Michael Frerichs and Judy Myers. These serve as both an introduction of our group and its' members and also extends an invitation to use our expertise to as HR professionals for legislative issues.

Professional Development – Beth Wileaver

Beth reported that October 5th will be the first session of the fall certification study group. We continue to see an increased interest in the study group. To date she has approximately 20 on the list. Beth also reports that it is getting increasingly difficult to receive approval for strategic continuing ed hours through HRCI. They would not approve the October meeting for "strategic" hours but would not explain why. The meeting has, however, been approved for general continuing ed hours. She will continue to pursue a more definitive answer to our questions about pre-approval for strategic hours.

Conference – Vacant

No Report

Workforce Readiness – Chair Absent

No report

Student Chapter Affairs – Vacant

No report.

Diversity – Greg Gonda

No report.

Officer Reports**President – Paige Hall**

Paige distributed a list of members that gave information regarding interest in serving on a committee or as an officer. Chairpersons need to review the list and contact individuals

to confirm their continued interest in chairing or serving on a committee. Paige will look at the necessary timeline for submitting a slate of officers to the membership. Paige also asked that board members be prepared to work on the budget at the November meeting.

Treasurer – Jonathan Howell

Jonathan distributed the current financial report. Tracey asked how we would get credit for new members with SHRM. Eric said they update the chapter list about every 6 months via email. We will want to remind members to designate our chapter on their SHRM membership. The board discussed the positive impact that limiting payment to speakers has had on our bank balance. Jonathan asked that everyone email him by October 6th with changes they would like to see reflected in the proposed budget.

President-Elect – Eric Ferguson

Eric gave a preview of the next few meeting topics. November will be on HRA's and HSA's. December is designated as Paige's meeting. She would like to have ideas about gifts emailed to her. January will cover job related deaths and March is tentatively covering Vocation Rehab. Tracey suggested we plan a meeting with the topic of providing high quality HR on a low budget. Eric will try to incorporate into the plans.

Secretary – Shirley Hicks

Shirley will bring her laptop and data projector to the October meeting. She will contact a graphic design artist that she knows to investigate the cost of some initial design work.

Next month's meeting: The next board meeting was scheduled for October 25, 2006.

Submitted by Shirley Hicks, SPHR
CiHRG Secretary